



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

February 4, 2025
Public Works Conference Room

ROLL CALL

Present: Pam Pugsley
Dan Brummer
Nick Raba

Absent: AJ Westlund -Chair

NOTE: Due to lack of a quorum, the committee members met but were not able to take action

Staff: Julia Hajduk, City Manager, Bob Parsons, City of Stayton

Guest(s): City Councilor Steve Sims as Parks Board liaison, Tricia Hafner (note: term expired and application for re-appointment has not been processed yet); Denise Bush, Marco Levario, Mike Weatherland

CALL TO ORDER: Pam Pugsley called the meeting to order at 6 pm.

PRESENTATIONS / COMMENTS FROM THE PUBLIC:

None; however the guests provided comments throughout the meeting

REVIEW AND APPROVAL OF MINUTES:

Minutes of December 3, 2024 and January 7, 2025 will be carried forward to the next meeting due to lack of a quorum

GENERAL BUSINESS:

- a. **Review and Approve December Parks Report** - Bob Parsons provided a highlevel summary of work over the last month. He noted that equipment was in for seasonal maintenance, he has been refurbishing tables from Pioneer Park and he is trying to get items in shape for the Spring. There was a question from a Board member about the Disk Golf Course and whether we are making headway on getting it fixed up. He stated, yes as time permits. He also gave updates on the slides that have damage and the replacement costs.

- b. **Park Assessments** – Board member Raba shared observations of Northslope Park. He noted the slide was closed off (due to damage mentioned previously by Bob) and a basketball net that needs to be replaced.

Julia shared the matrix created with the assessments to date and the plan to bring the full list of projects for prioritization and recommendations for the Budget Committee at an upcoming meeting. The Board discussed how they would proceed with the remaining assessment in time to provide recommendations on the budget. They discussed looking at Community Center Park and Westtown Park prior to the next meeting. Riverfront Park will be park of their primary focus and is primarily trails so they did not feel the need to do the assessment, but action items related to Riverfront will be included in the recommendations.

- c. **Discussion of walk Guide proposal and class suggestions proposed by Brummer** – Member Brummer shared his thoughts and ideas for a walking tour and the narratives that had been prepared (and included in the packet). The Board members agreed this sounded like a great start and discussed having QR codes for the parks for audio files. They also suggested having QR codes for people to be able to provide comments on necessary improvements to amenities within the park facilities.

Member Brummer shared his thoughts and ideas for a class to help people plan for and get ready for the outdoors. The Board members present thought planning an event for May, and perhaps planning it to be held at a park facility would be a good idea.

- d. **Review of street trees and tree removal policies**-Julia presented this topic and it was decided to carry it forward to the next meeting for more members to have the opportunity to chime in.

2. OTHER BUSINESS

- a. Julia provided an update on PW Director posting and informed the Board that Windy Cudd had resigned.
- b. Julia shared that the Council was interested in adding the Pool under their purview and that we would plan to discuss this in greater detail at the next meeting as we need to look at the code section that establishes the Parks and Rec Board. We will want to discuss amendments and include staff from the pool into the meeting agendas and conversation.
- c. Julia provided information on the initial discussion on the Park and Pool levy that was discussed with Council at the work session on 2-4-25. She noted that the initial recommendation from staff is that the park portion would need to increase from \$0.25 per \$1000 in assessed value to \$0.45. She noted that it was ultimately Council decision on what to put forward on the ballot and that they would be discussing this further in the next week or so.

- d. There was discussion of the status of parks that had been “adopted” and whether work was being done. Julia indicated she would look into that status and agreement and provide a follow-up for the Board.
- 3. ADJOURN** – The meeting was adjourned at 7:05pm. The next meeting is scheduled for March 4, 2025 @ 6pm